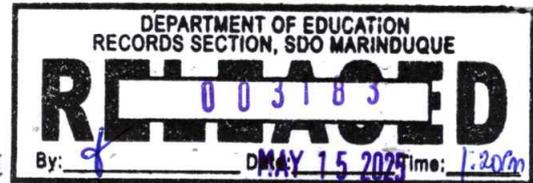




Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Unit/Section Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD ✓
OIC-Schools Division Superintendent

SUBJECT: DISSEMINATION OF DEPED MEMORANDUM DATED APRIL 30, 2025 AND REGIONAL MEMORANDUM ASD-2025-046 (ACCEPTANCE OF 2ND BATCH OF APPLICANTS FOR THE VACANT THIRD LEVEL POSITIONS)

DATE: May 14, 2025

Enclosed is a Memorandum dated April 30, 2025 from Peter Irving C. Corvera, Undersecretary, Office of the Secretary and Wilfredo E. Cabral, Undersecretary, Human Resource and Organizational Development and DepED Regional Memorandum ASD-2025-046 dated May 09, 2025, relative to the acceptance of 2nd batch of applicants for the vacant Third Level positions.

Interested applicants shall submit the soft copies/PDF of their application documents through <https://tinyurl.com/3rdLevelApp> on or before **May 30, 2025**.

Immediate dissemination of the contents of this Memorandum is desired.

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
Facebook Page: DepEd Marinduque



Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM
ASD-2025- 046

TO : Assistant Regional Director
All Schools Division Superintendents
All Assistant Schools Division Superintendents
Others concerned

FROM : *Nicolas T. Capulong*
NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director

SUBJECT : **ACCEPTANCE OF 2ND BATCH OF APPLICANTS FOR THE VACANT
THIRD LEVEL POSITIONS**

DATE : May 9, 2025

Enclosed is a Memorandum dated April 30, 2025 from Peter Irving C. Corvera, Undersecretary, Office of the Secretary and Wilfredo E. Cabral, Undersecretary, Human Resource and Organizational Development, relative to the acceptance of 2nd batch of applicants for the vacant Third Level positions.

Interested applicants shall submit the soft copies/PDF of their application documents through <https://tinyurl.com/3rdLevelApp> on or before **May 30, 2025**.

For immediate dissemination.

ASD/PS-JRDR



Address: Meralco Avenue corner St. Paul Road, Pasig City
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
Email Address: mimaropa.region@deped.gov.ph
Website: depedmimaroparegion.ph



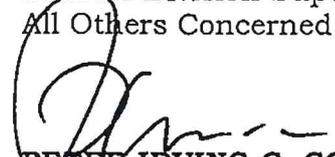
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Republic of the Philippines
Department of Education

MEMORANDUM

To : Regional Directors
Schools Division Superintendents
All Others Concerned

From : 
PETER IRVING C. CORVERA
Undersecretary
Office of the Secretary


WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

Subject: **ACCEPTANCE OF 2ND BATCH OF APPLICANTS FOR THE VACANT THIRD-LEVEL POSITIONS**

Date : 30 April 2025

In reference to the Memorandum dated 25 February 2025, titled **Vacancy Announcement for Third Level Positions**, specifically for Schools Division Superintendent (SDS), and Assistant Schools Division Superintendent (ASDS) positions, this is to announce that the National Screening Committee-Search Committee (**NSC-SC**) is **accepting applications for vacancies for SDS and ASDS positions (2nd Batch)**. The minimum qualification standards for the said positions are as follows:

Position	Qualification Standards			
	Education	Experience	Training	Eligibility
SDS	Master's degree in Education or its equivalent	5 years of relevant experience involving management and supervision, 1 year as ASDS	32 hours of training in management and supervision	Career Executive Service Officer (CESO) or CES eligible
ASDS	Master's degree in Education or its equivalent	5 years of relevant experience involving management and supervision	32 hours of training in management and supervision	CES eligible and/or EMT passer

Interested applicants shall submit the following application documents (soft copies/PDF) through <https://tinyurl.com/3rdLevelApp> on or before **30 May 2025**:

1. Letter of intent addressed to Secretary Sonny Angara, indicating the position/s applying for;
2. Accomplished CSC Form 212 (Personal Data Sheet), including Work Experience Sheet [notarized];
3. Detailed Curriculum Vitae, including a list and description of any qualifying examinations taken/passed, and assignments and trainings attended in the past five (5) years;
4. Abstract of Innovations, Project documentation, or any proof of implementation highlighting specific contribution, including narrative of its impact
5. Service Records;
6. Transcript of records;
7. Performance evaluation records for FY 2024 (CESPES, OPCRF, and/or IPCRF);
8. Self-certification disclosing all administrative/civil/criminal charges, if there are any, together with the executive summary of pending cases, copies of complaints, counter-affidavits, and other supporting documents;
9. ID picture;
10. One-page profile of candidates; and
11. Any other relevant documents.

The application templates and forms can be downloaded through <https://tinyurl.com/3rdLevelForms>.

Qualified applicants shall undergo assessment, evaluation, and interview by the NSC-SC. The result shall be the basis for recommending the candidates for appointment to said positions. However, the NSC-SC will also consider other factors such as education, training, performance, experience, legal impediments, etc.

The schedule of interviews for the 2nd batch of qualified applicants will be announced through a separate issuance.

For inquiries and concerns, please contact the BHROD-Personnel Division through email address: 3rdlevel@deped.gov.ph or telephone number: (02) 8633-9345.

Immediate and wide dissemination of this Memorandum is desired.

Copy furnished:
Office of the Secretary
osec@deped.gov.ph